

BLACK BUTTE SCHOOL DISTRICT No. 41
BOARD OF DIRECTORS MEETING
Camp Sherman, Oregon

BUDGET COMMITTEE MINUTES

May 13, 2025 APPROVED

Budget Committee Members Present:

Bear Brown; Siobhan Gray; Jennifer Green; Donna Kennedy; Karen Lajoy;
Gary Lovegren; Pamela Lovegren; McKenzie Ruckman;
Koli Williams-Anderson (via Zoom); Hazel Wood

Staff Members Present:

Delaney Sharp, Principal & Teacher; Jane Petke, Business Manager;
Daniel Petke, Substitute Bus Driver

Community/Public Present:

None

OPENING OF BUDGET COMMITTEE MEETING

Board Chair Bear Brown called the meeting of the Black Butte School District Budget Committee to order at 4:45 p.m.

ADDITIONS, DELETIONS, CORRECTIONS TO AGENDA

- None.

ADOPTION OF AGENDA

Karen Lajoy: Moved to adopt the agenda as proposed. Pamela Lovegren: Seconded. All in favor. Agenda adopted.

ELECTION OF BUDGET COMMITTEE OFFICERS

After discussion of willingness to serve, Bear Brown: Moved to elect McKenzie Ruckman to serve as Chair of the Black Butte School Budget Committee for the FY 2025–2026 Budget Meetings and Hazel Wood to serve as Vice-Chair. Karen Lajoy: Seconded. All in favor. Motion passed.

APPROVE MINUTES OF PRIOR BUDGET COMMITTEE MEETING(S)

- Bear said that all previous Budget Committee Minutes have been approved.

REVIEW OF BUDGET REVISIONS AND BUDGET PROCESS OVERVIEW

Budget Committee Chair McKenzie Ruckman said that Business Manager Jane Petke has been working with Principal & Teacher Delaney Sharp to prepare the FY 2025–2026 Budget. She invited Jane and Delaney to explain the relevant points, and also to answer questions from Budget Committee members.

- Delaney welcomed the committee members and thanked them for serving. He explained the basic purpose of this committee. He and Jane subsequently reviewed every page of the PowerPoint presentation prepared for this meeting.

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- Delaney said that, overall, Black Butte School is in a great place right now. We have thirty students; are at the tail end of the facilities renovation ~ on time and on budget; and are spending about the same amount of dollars as received from various sources. Our students are learning. This budget does not call for major changes. A lot of outside districts are having hard, painful conversations about budget cuts.
- Donna asked: If six students move into the District, can we handle that? Delaney replied that this has happened before, and we did. We are required to.
- Donna then asked about inter-district transfers. Delaney responded that we have flexibility with that.
- Delaney explained the various staff positions, pointing out the slight increase in FTEs over the current year's figure.
- He went over the graph of the current year's budgeted versus spent amounts. Donna asked what happens if the money is not spent. Jane said that it rolls over into the beginning balance for next year.
- Page 8: Bear noted that the COLA for this budget should be 5% instead of 4%.
- Various pages: Bear said that it doesn't affect the figures, but to make sure that the spreadsheet headings reflect the right year; e.g., on page 13, the heading should be June 30, 2026 (not 2025).
- Page 22: Bear noted the \$2,450 for PowerSchool. An original bill in April was for \$5,809.75. Was that bill ever paid? If not, why is the budgeted amount much less? Jane said that the \$5,809.75 in April was for set-up, and the bill was paid.
- Jane clarified that, on page 23: Office of Administration/Office of the Principal, Purchased Services, Prof/Tech Svs, the \$6,800 is to pay for Kirstin Anglea as a consultant, if needed.
- Page 39: Bear asked if "Information Services" for \$22,812 is part of Molly's position. Jane said that it is. The designation used to be in a different place.

PUBLIC COMMENT

Budget Committee Chair McKenzie Ruckman would have invited any members of the public to offer public comment on the FY 2025–2026 Budget; however, no members of the public were present.

CONSIDERATION OF PUBLIC COMMENT

Budget Committee Chair McKenzie Ruckman would have noted that the Budget Committee would now consider these public comments; however, no public comments were offered.

APPROVE BUDGET AND AD VALORUM TAX

Budget Committee Chair McKenzie Ruckman said that the Budget Committee will now decide if the FY 2025–2026 Budget is ready for approval and subsequent presentation to the Black Butte School Board of Directors, and will make a recommendation regarding the Ad Valorum Tax. She asked for comments.

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- Bear noted that the Budget Committee would be approving the amounts; the narrative language can be corrected after the fact.

Budget Committee Chair McKenzie Ruckman asked: “Is there a motion to approve as presented the Budget for the 2025–2026 Fiscal Year in the amount of \$3,039,775?”

General Fund (100) \$988,214

Reserve Funds (101, 102, 103, 104) \$788,998

Special Revenue Fund (200) \$191,563

Debt Service Fund (300) \$149,000

Capital Projects Fund (400) \$922,000

TOTAL 3,039,775”?

Siobhan Gray: So moved. Donna Kennedy: Second. All in favor. Motion passed.

Budget Committee Chair McKenzie Ruckman asked: “Is there a motion to approve property taxes for the 2025–2026 school year at a rate of \$3.0137 per \$1,000 of assessed value for the permanent rate tax levy, and in the amount of \$140,000 for the general obligation bond levy?” Donna Kennedy: So moved. Gary Lovegren: Second. All in favor. Motion passed.

ADJOURN BUDGET HEARING

There being no further business of the Budget Committee, Budget Committee Chair McKenzie Ruckman adjourned the Session at 6:12 p.m.

Minutes respectfully submitted,
Bear Brown, Board Chair

SIGNED APPROVED MINUTES ARE ON FILE IN THE BBS ADMIN OFFICE.

McKenzie Ruckman, Budget Committee Chair

Date approved