

BLACK BUTTE SCHOOL DISTRICT No. 41
BOARD OF DIRECTORS MEETING
Camp Sherman, Oregon

WORK SESSION AND REGULAR SESSION MINUTES
November 14, 2023 AS APPROVED

Board Members Present:

Bear Brown, Chair; Karen Lajoy, Vice-Chair; Gary Lovegren;
Pamela Lovegren

Staff Members Present:

Kirstin Anglea, District Administrator; Delaney Sharp, Head Teacher;
Simon Levear, Business Manager; Daniel Petke, Substitute Bus Driver (4:20)

Consultant/Community/Public Present:

Steve Earle, HMK Company

OPENING OF WORK SESSION BOARD MEETING

Board Chair Bear Brown called the Work Session of the Black Butte School District Board of Directors to order at 3:30 p.m.

- Board members had reviewed the policies and administrative regulations as presented by the Policy Subcommittee.
- Bear had asked for input from the Board on Policy BD_BDA D1 ~ Board Meetings. Our current policy (approved 12/14/21) includes this line: "The possession of dangerous or deadly weapons and firearms, as defined in law and Board policy, is prohibited on district property." This line is also included in the policies passed at about that time by some other smaller districts in Eastern Oregon. We removed that optional language in a policy update in May 2017. For us, one difference between 2021 and now is that we have less local sheriff coverage.
- Bear said, also, that leaving out the optional phrase concerning weapons and firearms doesn't invite people to bring them but primarily doesn't spotlight our vulnerability if responsible citizens are prohibited from having them here.
- She also noted that Policy JFCJ ~ Weapons in the Schools, pertains to students and prohibits students from bringing specified weapons to school. It makes no mention of Board meetings, which are held outside of school hours.
- Gary (a former law-enforcement officer) informed the Board of the rigorous federal requirements to get a Concealed Carry license. Thus, a community member with such a license could protect the community during a school Board meeting, should the need arise unexpectedly and instantly.
- Pamela said that she would feel more secure knowing that a trusted and vetted member of the Camp Sherman community, with a Concealed Carry license, were on hand to protect people at Board meetings if the need arose.
- Delaney acknowledged that many (if not most) members of the Camp Sherman community are licensed gun owners. He also said that, if the Board were aware of a potential threat at a Board meeting, the meeting could be canceled/rescheduled until the potential threat were resolved.

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- Kirstin, who served in schools for many years in Milwaukee, Wisconsin, said that (paraphrasing) people were not allowed to carry guns on school property.
- Karen said that she is aware of the school's vulnerability and that adequate security is an important consideration, including in passage of our recent bond measure.

The work session was adjourned at 3:45 p.m.

OPENING OF REGULAR SESSION BOARD MEETING

Board Chair Bear Brown called the Regular Session of the Black Butte School District Board of Directors to order at 3:45 p.m.

ADDITIONS, DELETIONS, CORRECTIONS TO AGENDA

- Item 6.0, Update on Capital Improvement Project, was moved to the top.

ADOPTION OF AGENDA

Karen Lajoy: Moved to adopt the proposed agenda as amended. Gary Lovegren: Seconded. All in favor. Agenda adopted.

COMMUNICATION

The Board of Directors reserves this time for citizens, parents, or staff to speak to the Board on concerns of the agenda items. After concerns on the agenda items are heard, the Board may hear concerns on non-agenda items. Please note that because of privacy and due process rights, the Board will *not* hear complaints about individual school personnel, nor against any member of the school community. We also will *not* hear compliments about individual staff members. In either case, the Board asks that you first contact the District office about such matters. The Board does not take action on these communications at this meeting. The Board may put concerns and topics related to communication on future agendas for discussion and possible action. We would appreciate you keeping comments to three (3) minutes per individual or five (5) minutes if you are representing a group of patrons.

- None.

INFORMATION AND REPORTS

Board Chair and Vice-Chair

See attached Board Chair and Vice-Chair Report for details.

- Bear highlighted the article in *The Nugget Newspaper* about the playground, noting that Jennie Sharp provided all of the information to writer Susan Prince.

District Administrator and Head Teacher

See attached District Administrator and Head Teacher Report for details.

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- Bear commented in general about all of the reports, which describe a great deal of positive energy and happenings in our little school. The word “fecundity” comes to mind. Much appreciation!
- Delaney said that in District Administrator and Head Teacher Reports in the past, he would include information that is now available on Molly’s detailed blog on the BBS website. He encouraged Board members to check the blog frequently and showed where to find it on the website.

Child Development Specialist

See attached Child Development Specialist Report for more details.

- Delaney said that Lindsey has received positive reviews on the SafetyNet workshop last week. We haven’t done much in this area in the past. Lindsey is a really good connector. Kirstin said that this was funded through a grant that Kassie got.

Business Manager/District Clerk

See attached Business Manager/District Clerk Report for more details.

- Simon said that this report is pretty standard, with not a lot going on that we need to be concerned about. He included a second page, for the Debt Service Fund. The budget numbers are not really meaningful because they were very rough estimates. He needs to adjust the report, which should have numbers in the October column. He said that the tax revenue numbers should increase after November, which is a big tax collection time of year.

Family-Community Engagement Coordinator

See attached Family-Community Engagement Coordinator Report for more details.

- Kirstin noted that Molly is doing a lot!
- Delaney said that staff has had an ongoing conversation about how many hours this position really needs for the job. For example, the photos take a lot of time to organize, but it’s valuable work.
- Karen asked, “Isn’t this funded by a grant?” Simon replied, “Yes, but the grant is not specifically for this position (SIA).”
- Pamela suggested that maybe the blog could be two times a month instead of every week.
- Kirstin said that these communications are largely in response to needs expressed by families.

Special Projects Manager

There is nothing new to report on the Internet this month.

Facilities Operations Manager

See attached Facilities Operations Manager Report for more details.

- Delaney said that Daniel, Chris, and Gary all contribute and that the arrangement is working pretty well.

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Transportation Specialist

See attached Transportation Specialist Report for more details.

- Daniel explained the situation with the new tires.
- Bear asked about the new bus stop at the Black Butte Ranch maintenance department. Daniel and Delaney explained that this stop is instead of the stop at the junction.

Jefferson County Education Service District

Bear said that Daniel Petke had informed her that he doesn't have anything specific to report for Black Butte School.

- Daniel said that he will have to resign from Jefferson County ESD in February, because he will be moving out of district (Sisters) at least for the time being. Anyone in the District could serve in this position. That person would complete Daniel's current term, serving for the remaining year. Meetings can be attended remotely. He said that Jefferson County ESD Superintendent Shay Mikalson will attend the BBS Board meeting in February and can answer questions.

UPDATE ON CAPITAL IMPROVEMENT PROJECT

Bear invited Steve, Simon, and Delaney to give an update on recent developments.

- Steve said that the design team (Delaney Sharp, Simon Levear, Molly Schultz, Kassie DeMarsh) is really good. The design team meetings will continue through this month. On November 28, Griffin Construction will join the design team, start reviewing drawings, and provide cost estimates and a supply schedule. In December, after cost estimates are in from both the original design team and Griffin Construction, the team will reconcile any differences.
- Pamela asked who will approve the design. Steve said that it's up to BBS to decide. Delaney said that staff and Board consensus would be good.
- Simon said that the basic design we'll present in December will likely not change much. We've been discussing the budget all along.
- Pamela asked if we could we have the architectural design (emailed?) before the next meeting. Steve and Delaney said we could and also suggested checking out the website updates from Molly.
- Simon went over his report, explaining various items. He said that we have earned \$18,803 interest so far.

NEW BOARD GOALS DOCUMENT (UPDATED AFTER OCTOBER 2023 MEETING)

Bear said that this document incorporates changes suggested at the October 2023 Board meeting, under Goal 1. The sentence referring to STEAM was removed.

WREATH FUNDRAISER UPDATE

Bear said that this is a regular item on the agenda this time of year. The topic is covered in the Family-Community Engagement Coordinator Report.

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STUDENT INVESTMENT ACCOUNT (SIA) 2022-2023 ANNUAL REPORT

Bear invited Kirstin to go over the highlights of the report.

- Kirstin handed out a report and elaborated on the various items. She said that the whole report will be on the BBS website by the end of the month.

ACTION ITEMS

APPROVE 2024 SKI & RIDE PROGRAM HANDBOOK

Bear invited Delaney to highlight any important changes.

- He said that only the dates and the photo are different from last year's handbook.

Karen Lajoy: Moved to approve the 2024 Ski & Ride Program Handbook as presented.

Pamela Lovegren: Seconded. All in favor. Motion passed.

VOTE ON OSBA BOARD CANDIDATE LAURIE DANZUKA

Bear said that Laurie Danzuka is running for this position for the first time (although serving as an appointee for the past few months after the previous person resigned) and has also been nominated by her district, Jefferson County School District 509J. If elected, she will serve as our representative for the Central Region, Position 3, on the Oregon School Boards Association (OSBA) Board of Directors for a two-year term.

- Delaney said that he knows and has worked with Laurie. She taught the BBS kids recently as part of the Oregon history curriculum.

Karen Lajoy: Moved to elect Laurie Danzuka to serve in Position 3 on the OSBA Board of Directors. Gary Lovegren: Seconded. All in favor. Motion passed.

VOTE ON OSBA LEGISLATIVE POLICY COMMITTEE CANDIDATE COURTNEY SNEAD

Bear said that Courtney Snead is running again for this position (she has served for nine years) and has also been nominated by her district, Jefferson County School District 509J. If elected, she will serve as our representative for the Central Region, Position 3, on the Oregon School Boards Association (OSBA) Legislative Policy Committee for a two-year term.

- Daniel said that she's also currently the interim director of Sisters Park and Recreation District.

Pamela Lovegren: Moved to elect Courtney Snead to serve in Position 3 on the OSBA Legislative Policy Committee. Karen Lajoy: Seconded. All in favor. Motion passed.

VOTE ON OSBA RESOLUTION 1 TO AMEND OREGON SCHOOL BOARDS ASSOCIATION'S BY-LAWS RELATING TO COMPOSITION OF THE BOARD OF DIRECTORS

Bear explained that OSBA is proposing an amendment that will create the Oregon Rural School Board Members Caucus of the Oregon School Boards Association (OSBA). She noted that this was discussed at the recent OSBA Legislative Road Show in Redmond, and that it seems to have support.

- Karen said that it seems like overkill to her ~ more bureaucracy!

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Karen Lajoy: Moved to approve the Resolution to Amend Oregon School Boards Association's By-Laws Relating to Composition of the Board of Directors as presented. Gary Lovegren: Seconded. All in favor. Motion passed.

VOTE ON OSBA RESOLUTION 2 TO AMEND THE OSBA'S 2018 BY-LAWS

Bear explained that OSBA is proposing amendments that will clarify certain items; combine the Finance and Budget Committees; outline the terms of members; add a Rural School Boards Caucus representative to the Board of Directors and the Legislative Policy Committee; add language inadvertently left out of the 2018 By-Laws concerning the School Board Members of Color Caucus representation on the LPC; add information regarding the PACE Board of Trustees; add language stating that caucuses must comply with OSBA policies/guidelines; and edit grammar, punctuation, and language for readability.

- Pamela said that it seems like they were cleaning things up.

Gary Lovegren: Moved to approve the Resolution to Amend the OSBA's 2018 By-Laws as presented. Pamela Lovegren: Seconded. All in favor. Motion passed.

POLICY UPDATES (2ND READING AND BOARD DECISIONS)

Bear Brown proposed a motion to approve the following Policy Updates as recommended by the Policy Subcommittee, and the Board voted as follows:

August 2023 Policy Plus Packet:

2023 08 August 2023 Policy Update Summary

BD_BDA D1 - BBS Board voted to approve changes with edits, including the item discussed in the Work Session

BDC D1 - BBS Board voted to approve changes with minor edits

EFA G1 - BBS Board voted to not adopt

GCBDA_GDBDA D1 - BBS Board voted to delete

GCBDF_GDBDF G1 - BBS Board voted to not adopt

GCBDF_GDBDF R G1 - BBS Board voted to not adopt

GCPC_GDPC G1 - BBS Board voted to not adopt

LBE G1 - BBS Board voted to not adopt

LBEA G1 - BBS Board voted to not adopt

Karen Lajoy: So moved. Gary Lovegren: Seconded. All in favor. Motion Passed.

FOR THE GOOD OF THE ORDER

Bear passed around a cute handmade card to the Black Butte School Board from all of the students, thanking us for our support for the new playground.

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MINUTES

Bear asked for suggested revisions to the Minutes of the October 10, 2023 Regular Session.

- None.
- X
- X

Pamela Lovegren: Moved to approve the Minutes of the October 10, 2023 Regular Session. Karen Lajoy: Seconded. All in favor. Motion passed.

CALENDAR

- Holiday Bazaar ~ Friday evening and Saturday, December 1 and 2, 2023, Community Hall
- Winter Performance ~ Thursday, December 7, 2023, 6:00 p.m., Community Hall
- Next Regular Board Meeting ~ Tuesday, December 12, 2023, 3:30 p.m.
- Community Meeting Bond Update ~ Tuesday, December 12, 2023, 5:00 p.m.

ADJOURN

There being no further business, Board Chair Bear Brown adjourned the Session at 5:04 p.m.

Minutes respectfully submitted,
Simon Levear, Recording Secretary

SIGNED APPROVED MINUTES ARE ON FILE IN THE BBS ADMIN OFFICE.

Marie Sheahan "Bear" Brown, Board Chair

Date approved