

MEETING MINUTES // October 4, 2021

PROJECT: **Black Butte School District LRFP**

PROJECT NO.: **20104**

LOCATION: **Black Butte School**

MEETING NO.: **1**

ATTENDEES

	<i>Name</i>	<i>Affiliation</i>	<i>Email</i>
X	Jonah Jenson	BLRB Principal in Charge	jjensen@blrb.com
X	Heidi Slaybaugh	BLRB Project Manager	hslaybaugh@blrb.com
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X	Delaney Sharp	Head Teacher	dsharp@blackbutte.k12.or.us
X	Morgan Griffin	Facilities Operations Manager	mgriffin@blackbutte.k12.or.us
X	Simon Levear	Business Manager	slevar@blackbutte.k12.or.us
V	Kirstin Anglea	District Administrator	kanglea@blackbutte.k12.or.us
X	Bear Brown	School Board Chair	boardchair@blackbutte.k12.or.us
X	Sue Carlson	School Board Site Council	susancarlson@gmail.com
X	Ted Hogan	Site Council	rfrhogan@aol.com
X	Molly M Schultz	Site Council	Molly.m.schultz@gmail.com
X	Brian Schultz	Community Member, Parent	schultzbike@gmail.com
X	Gary Gray	Community Member	garylinngray@hotmail.com
X	Daniel Petke	Bus Driver, Community Member	dpetke@jcsd.k12.or.us

NEW BUSINESS

Long-Range Facility Planning Meeting #1	
<i>Item</i>	<i>Discussion</i>
1.	Welcome & Introductions
2.	<p>Long Range Facility Planning</p> <ul style="list-style-type: none"> • BLRB described ODE's TAP grant program • BLRB described the elements required in the LRFP per ODE: <ul style="list-style-type: none"> ○ Collaboration with Local Governments ○ Population Projections ○ Community Involvement ○ Historical Buildings ○ Educational Adequacy ○ 10-year Proposed Plan • BLRB reviewed Capacity Analysis and how it is used by ODE • Group brainstormed on Community Involvement partners <ul style="list-style-type: none"> ○ Jefferson County ○ Forest Service ○ Road District ○ Community Hall Organization ○ Homeowner's Association ○ Real Estate Agents ○ Oregon Department of Fish and Wildlife ○ Historical Society ○ Cabin Owner Association ○ Friends of Metolius

Long-Range Facility Planning Meeting #1	
<i>Item</i>	<i>Discussion</i>
	<ul style="list-style-type: none"> ○ Johnson Family ○ Lundgren Family ○ Church
3.	<p>ODE Facility Condition Assessment Report</p> <ul style="list-style-type: none"> • BLRB described the assessment process; it's an observable review of systems • BLRB provided a Summary of Findings for each building <ul style="list-style-type: none"> ○ Main School Building ○ Bus Barn ○ Summer Lane Residence ○ Storage Shed • Group reviewed the Replacement Costs VS Repairs Costs: Facility Condition Index (FCI) • ODE Budget Models include: <ul style="list-style-type: none"> ○ Construction Budget (per facility assessment spreadsheet for replacement costs) ○ ODE inflation rate of 14% ○ Development Costs of 38%
4.	<p>Vision, Goals & Objectives</p> <ol style="list-style-type: none"> 1. Consider additional grant funding opportunities in addition to running a bond (OSCIM, ETO, others) 2. Create a flexible and multi-age learning environment that meets the long-term educational needs for all Black Butte students 3. Preserve the historic quality of Black Butte School by extending its useful life with maintainable materials and systems 4. Provide a healthy, safe, and secure facility for all students and staff 5. Focus on energy efficiency and opportunities for learning, both indoors and outdoors for a collective environmental learning experience
5.	<p>Wows & Wonders</p> <ul style="list-style-type: none"> • Appreciate the comprehensive nature of the process • Grateful we are moving forward • It will be exciting to develop a plan on what we do • Consider reducing the amount of meetings and being as concise as possible
6.	<p>Next Steps</p> <ul style="list-style-type: none"> • November 10, 2021 <ul style="list-style-type: none"> ○ Review of Data ○ Educational Adequacy ○ Enrollment Projections

These meeting minutes are an accurate account of the meeting to the best of my knowledge. Please notify me of any discrepancies within 48 hours of publication after which time these minutes shall stand as published.

END OF MEETING MINUTES

Submitted by:
Heidi Slaybaugh, Project Manager