

MEETING MINUTES // February 15, 2022

PROJECT: **Black Butte School District LRFP**

PROJECT NO.: **20104**

LOCATION: **Black Butte School**

MEETING NO.: **5**

ATTENDEES

	<i>Name</i>	<i>Affiliation</i>	<i>Email</i>
X	Jonah Jensen	BLRB Principal in Charge	jjensen@blrb.com
X	Heidi Slaybaugh	BLRB Project Manager	hslaybaugh@blrb.com
X	Jennie Sharp	Special Projects Manager & Performing Arts Teacher	jsharp@blackbutte.k12.or.us
X	Delaney Sharp	Head Teacher	dsharp@blackbutte.k12.or.us
	Morgan Griffin	Facilities Operations Manager	mgriffin@blackbutte.k12.or.us
X	Simon Levear	Business Manager	slevar@blackbutte.k12.or.us
X	Kirstin Anglea	District Administrator	kanglea@blackbutte.k12.or.us
X	Bear Brown	School Board Chair	boardchair@blackbutte.k12.or.us
X	Sue Carlson	School Board Site Council	susancarlson@gmail.com
X	Ted Hogan	Site Council	rrfghogan@aol.com
X	Molly M Schultz	Site Council	Molly.m.schultz@gmail.com
V	Brian Schultz	Community Member, Parent	schultzbike@gmail.com
X	Gary Gray	Community Member	garylinngray@hotmail.com
X	Daniel Petke	Bus Driver, Community Member	dpetke@jcsd.k12.or.us
X	Siobhan Gray	Community Member	
V	Jennifer Severeide	Community Member	
V	Heidi Ellsworth	Community Member	
V	Tim Brunner	Community Member	

NEW BUSINESS

Long-Range Facility Planning Meeting #5	
<i>Item</i>	<i>Discussion</i>
1.	Welcome & Introductions
2.	Vision, Goals & Objectives <ul style="list-style-type: none"> • Explore grant funding to supplement capital bond funds (OSCIM, ETO, others) • Provide a safe and secure facility for students, staff, and community • Deliver a flexible and adaptable school that optimizes learning and teaching, meeting the long-term educational needs of Black Butte students of all ages • Extend the useful life of Black Butte School while preserving its historic quality and character • Optimize interior environmental health and resource conservation through the integration of sustainable, maintainable materials and energy-efficient systems • Create indoor and outdoor group or project-based environmental learning opportunities
3.	LRFP Committee Roles <ol style="list-style-type: none"> 1. Reminders of what roles this committee took to develop this "plan": <ul style="list-style-type: none"> • Be respectful of others' ideas, opinions, and questions. • Be engaged and actively participate. • Keep the needs of the students first. 2. Discussed what their roles are moving forward: <ul style="list-style-type: none"> • Become ambassadors of the Long-Range Plan. • Provide recommendations to the School Board for action, we are an advisory group.

Long-Range Facility Planning Meeting #5	
<i>Item</i>	<i>Discussion</i>
	<ul style="list-style-type: none"> Final decisions on pursuing a bond, determining bond amounts and prioritization of bond projects shall be made by the BBSD School Board.
4. LRFP Executive Summary	<ol style="list-style-type: none"> Population Projections <ul style="list-style-type: none"> On average, enrollment has increased 2% annually when aggregated over 10 years. Enrollment can be controlled with number of transfers from Sisters School District that they accept. Capacity needs were not a contributing factor in the 10-year LRFP for BBSD. Collaboration with Local Government <ul style="list-style-type: none"> Since enrollment projections did not validate a need for any additional schools, there was no need for identification of suitable site. The identification of suitable sites is an important aspect of the LRFP when districts need additional facilities to ensure that efforts are not in conflict with other major entities in the community, or that efforts can be focused together if that is the case. Community Involvement <ul style="list-style-type: none"> This is the key aspect of the LRFP to get engagement, input from all folks within community. Determining educational vision of local community – this was achieved during a focus group meeting with staff and teachers to determine the “Educational Adequacy” of the facility. Refer to section 5 below for additional information. Reviewing the costs of identified improvements – this was reviewed in Meeting #2. Based on the facility condition assessment, the district-wide replacement budget was \$4.21M vs the repair budget of \$1.05M. Prioritizing the identified improvements – this was performed in Meeting #4. The 26 identified improvements were grouped into 4 categories. Then each were prioritized within these categories. Determining potential sources of funding – this was discussed in Meeting #3. Simon Levear provided a presentation on the ins and outs of Bonds and how to capitalize on them through the OSCIM matching grant program. Identification of Historic Buildings <ul style="list-style-type: none"> The reasons for identifying potential historic buildings during the LRFP and the methods for doing this were presented in Meeting #2. The main school, but in 1951 was determined to be eligible for the National Register due to being over 50 years old, retaining its historic integrity, its significance in the community, and its lack of major alterations. It was requested that BLRB provide more information on the benefits and drawbacks of listing a building in the Historic Register to the school board for their consideration. BLRB will also include the Secretary of Interior’s Standards for Rehabilitation in the LRFP Report Appendix. This is the main reference used by local governments to evaluate proposed, modifications, and additions to historic buildings. Analysis of Current Facilities to Meet District-Adopted Educational Adequacy Standards <ul style="list-style-type: none"> BLRB to provide a clearer aerial image of BBSD’s facilities in final report. It is helpful to see what how much property is owned by BBSD vs USFS. Identification of standards – the degree to which a school’s facility can adequately support the instructional mission and methods. Identification of current facilities to meet these standards – the team evaluated 43 subcategories in 8 major categories. The total average score was 0.8 on a scale of 0 (being totally inadequate) to 2 (being adequate). Identification of deficiencies in current facilities – the score of deficiencies was 6.1 out of 16, many attributed to the age of the facility and lack of specialty spaces.

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	<ul style="list-style-type: none"> • Identification of changes needed to meet standards – there were 9 changes that arose to the top of the list: <ol style="list-style-type: none"> 1. Provide a third classroom 2. Update HVAC system 3. Provide safety and security upgrades 4. Replace the roof 5. Replace the windows 6. Provide outdoor covered learning area 7. Provide office space 8. Update the restrooms, include a staff restroom 9. Provide additional student storage
5.	<p>Next Steps</p> <ol style="list-style-type: none"> 1. Vote on Recommendation to School Board to pursue GO Bond <ul style="list-style-type: none"> • Yes: 12 Maybe: 1 No: 0 2. Vote on Recommendation to School Board to pursue National Register Nomination <ul style="list-style-type: none"> • Yes: 8 Maybe: 4 No: 2 3. Present Recommendations to School Board on March 8, 2022 4. BLRB to finalize LRFP Report for BBSD Review 5. BLRB to submit LRFP Report to ODE
6.	<p>Final Thoughts</p> <ol style="list-style-type: none"> 1. Great work by everyone on LRFP committee! 2. Recognize that BBSD is unique and not in competition with Sisters SD. We have a different learning environment, let's capitalize on that. 3. Internet connectivity has been an issue for quite some time, but BBSD is working on a separate process currently, purchased connection on future fiber line, and installing high speed internet. There will be a separate public meeting on the local internet service soon. 4. Need to investigate ways to capitalize on expansion of school as a community space. This is a much-needed asset in Camp Sherman. 5. Do we want to investigate ways to bring Black Butte Ranch community into this discussion? Do we want to serve their student population here? 6. Community presence, as a whole, can be a great benefit to this process. 7. Everyone needs to continue to talk to your friends, neighbors, community about this process. 8. Enrollment – how do we position ourselves as a special place? 9. How do we think 10 years down the road?

These meeting minutes are an accurate account of the meeting to the best of my knowledge. Please notify me of any discrepancies within 48 hours of publication after which time these minutes shall stand as published.

END OF MEETING MINUTES

Submitted by:
Heidi Slaybaugh, Project Manager