

MEETING MINUTES // December 7, 2021

PROJECT: **Black Butte School District LRFP**

PROJECT NO.: **20104**

LOCATION: **Black Butte School**

MEETING NO.: **3**

ATTENDEES

	<i>Name</i>	<i>Affiliation</i>	<i>Email</i>
X	Jonah Jenson	BLRB Principal in Charge	jjensen@blrb.com
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X	Simon Levear	Business Manager	slevar@blackbutte.k12.or.us
V	Kirstin Anglea	District Administrator	kanglea@blackbutte.k12.or.us
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X	Sue Carlson	School Board Site Council	susancarlson@gmail.com
X	Ted Hogan	Site Council	rfrhogan@aol.com
X	Molly M Schultz	Site Council	Molly.m.schultz@gmail.com
X	Brian Schultz	Community Member, Parent	schultzbike@gmail.com
X	Gary Gray	Community Member	garylinngray@hotmail.com
X	Daniel Petke	Bus Driver, Community Member	dpetke@jcsd.k12.or.us

NEW BUSINESS

Long-Range Facility Planning Meeting #3	
<i>Item</i>	<i>Discussion</i>
1.	Welcome & Introductions
2.	Vision, Goals & Objectives <ol style="list-style-type: none"> 1. Explore grant funding to supplement capital bond funds (OSCIM, ETO, others) 2. Provide a safe and secure facility for students, staff and community 3. Deliver a flexible and adaptable school that optimizes learning and teaching, meeting the long-term educational needs of Black Butte students of all ages 4. Extend the useful life of Black Butte School while preserving its historic quality and character 5. Optimize interior environmental health and resource conservation through the integration of sustainable, maintainable materials and energy-efficient systems 6. Create indoor and outdoor group or project-based environmental learning opportunities
3.	Bond 101 – Simon Levear <ol style="list-style-type: none"> A. General Obligation (GO) Bond B. OSCIM Program C. Numerical Analysis
4.	Drafting a Plan <ol style="list-style-type: none"> A. Long Range Facility Plan <ol style="list-style-type: none"> 1. What are Black Butte School District's priorities? 2. Where does the BBSD wish to go in the future? 3. Let's discuss options, budgets and where to start

Long-Range Facility Planning Meeting #3

<i>Item</i>	<i>Discussion</i>
	<p>B. Facility Conditions Review</p> <ol style="list-style-type: none"> 1. Refer to presentation <p>C. Educational Adequacy Review</p> <ol style="list-style-type: none"> 1. Refer to presentation 2. Enrollment is stable, currently have 22 students <p>D. Big Ideas (from last meeting)</p> <ol style="list-style-type: none"> 1. SAFETY & SECURITY <ul style="list-style-type: none"> • Provide secure vestibule and ADA doors • Remove all asbestos • Provide access controls and FOBs • Need to make accommodations for facility being used as community hub during disasters 2. OPERATIONS & INSTRUCTIONAL IMPROVEMENTS <ul style="list-style-type: none"> • Add third flexible and functional classroom – retain flexible MRP space • Provide additional private offices • Provide covered outdoor learning area/play structure/community space • Incorporate highly efficient HVAC systems as learning • Add restroom to bus barn • Add another office to bus barn for facility use • Provide staff restroom • Create dedicated science and music spaces Could be part of third classroom Provide storage and easy access to science supplies • Provide storage and easy access to music equipment – display guitars on wall • Need acoustical separation from MPR and classroom and wherever music room is • Update storage and add student display areas • Redesign center room between two classrooms to be mud room 3. ENERGY CONSERVATION & IMPROVEMENTS <ul style="list-style-type: none"> • Replace all lights with LED • Provide operable windows • Provide ceiling fans • Provide solar panels • Remove greenhouse (if continue to use as teaching space) • Provide rain collection /harvesting system • Replace / upgrade HVAC system 4. ASSET PRESERVATION (aka Maintenance) <ul style="list-style-type: none"> • Reroof building • Pave parking lot <p>E. New Big Ideas</p> <ol style="list-style-type: none"> 1. How can building and space operate in winter? 2. How can it transition from inside to outside? 3. Indoor health – improvements will need to address: <ul style="list-style-type: none"> ○ Radon mitigation

Long-Range Facility Planning Meeting #3	
<i>Item</i>	<i>Discussion</i>
	<ul style="list-style-type: none"> ○ Asbestos abatement ○ COVID – air quality and air exchanges ○ Environmental health of materials and products use
5.	<p>Wows & Wonders</p> <ul style="list-style-type: none"> • Great turn-out tonight • Simon’s presentation on Bonds was fantastic – thanks! <ul style="list-style-type: none"> ○ Great selling points uncovered • Better facility will draw more enrollment <ul style="list-style-type: none"> ○ Plan for future expansion (even though limited by growth of Camp Sherman) • What are our thoughts on where a third classroom would be located? <ul style="list-style-type: none"> ○ BLRB to sketch out some options • Committee wants to see list of needs vs repairs vs wants • Process overview is especially important if we decided to go out for a Bond <ul style="list-style-type: none"> ○ Does School Board have to review LRFP – YES ○ Does School Board have to review Bond – YES ○ District can NOT advocate for Bond, just provide information on it ○ Will need to create Committee to advocate for Bond • Look into pathways / circulation / footprints (literally) of past, present and future • Thank you, Jennie, for being such a great communication liaison for BBSD and community
6.	<p>Next Steps</p> <ul style="list-style-type: none"> • January 10, 2022 @ 4:00pm <ul style="list-style-type: none"> ○ Prioritizing Options ○ Review Costs of Big Ideas ○ Multi-Level Voting

These meeting minutes are an accurate account of the meeting to the best of my knowledge. Please notify me of any discrepancies within 48 hours of publication after which time these minutes shall stand as published.

END OF MEETING MINUTES

Submitted by:
Heidi Slaybaugh, Project Manager